



Republic of the Philippines
Department of Education
Region IV-A CALABARZON



April 4, 2016

Division Memorandum
DM No. 107, s. 2016

**WRITESHOP ON THE DEVELOPMENT OF ASSESSMENT TOOLS /
LOCALIZED MATERIALS FOR GRADES 3 AND 4**

To: PSDS, School Principals, OIC's, TIC's, All Concern Science 3 and 4 Teachers

1. In support to the K to 12 Basic Education Program, this Division will conduct writeshop on the Development of Assessment Tools/ Localized Materials for Grades 3 and 4 on April 13-15, 2016 (Part I) and April 19-20, 2016 (Part II) at Sevilla's Farm and Resort, Domoit Lucena City.

2. The writeshop aims to:

- Develop assessment tools/ localized materials based on the K to 12 learning competencies
- Send the assessment tool to the proper authority for internal and external editing
- Finalize the edited copy
- Publish the finalized assessment tool/ localized materials for the consumption of Grades 3 and 4 teachers in the Division of Quezon

3. Participants to the writeshop are select Grades 3 and 4 teachers in the Division of Quezon. Please refer to Enclosure 1 for the List of Participants.

Writers in Grade 3	-	12
Writers in Grade 4	-	12
Editors	-	2
Layout Artist/illustrator	-	2
Support Staff	-	<u>2</u>
		30 pax

4. This memorandum will serve as your travel order.

5. Registration and accommodation will start at 4:00 PM and the first meal will be dinner at 6:00 PM of Day 0. Opening Program will start at 8:00 AM of Day 1, observing Juan Time Policy.

6. Travel expenses shall be charged to school MOOE funds while food, accommodation and training materials are charged to Special Education Fund (SEF) subject to accounting and auditing procedures.

7. Attendance is a must.

8. For immediate dissemination.


MERTHEL M. EVARDO, CESO VI
Schools Division Superintendent

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT
DIVISION OF QUEZON

UPLOADED BY: WILBERT

DATE: 4/5/16 TIME: 9:03 AM


Bawat bata kinakalinga!



Enclosure 1 to Division Memo 107 s. 2016, List of Participants to Writeshop on the Development of Assessment Tools/ Localized Materials for Grades 3 and 4

GRADE 3 WRITERS

- | | | |
|-------------------------|---|--------------|
| 1. Abegail Caballes | - | Polilio |
| 2. Jun Dumaraos | - | San Antonio |
| 3. Julius Pera | - | Calauag West |
| 4. Cristina Alpay | - | Sampaloc |
| 5. Angelina Nanong | - | Lucban |
| 6. Bella Austria | - | Padre Burgos |
| 7. Princess Cauyan | - | San Antonio |
| 8. Mariflo Aguilar | - | Buenavista |
| 9. Marilyn L. Itable | - | Macalelon |
| 10. Priscila Oriarte | - | Lopez West |
| 11. Maria Judy May Gono | - | Unisan |
| 12. Criselda Ilagan | - | Tiaong |

GRADE 4 WRITERS

- | | | |
|---------------------|---|-----------------|
| 1. Imelda Avila | - | Lopez East |
| 2. Naneth Bautista | - | Tiaong |
| 3. Jenny Muñoz | - | Candelaria West |
| 4. Nadia Camson | - | Polilio |
| 5. Aileen Libranda | - | Gumaca West |
| 6. Jayson Precioso | - | Lopez West |
| 7. Celeste Escarda | - | Mauban North |
| 8. Maritess Legaspi | - | Atimonan |
| 9. Joan Villamayor | - | Mauban South |
| 10. Aileen Ariola | - | Gumaca West |
| 11. Jonalyn Lopez | - | Sariaya West |
| 12. Rosella Abuel | - | Lucban |

Editors

- | | | |
|--------------------------|---|----------------------------------|
| 1. Maria Carla M. Caraan | - | SDO |
| 2. Monalisa Loayon | - | Catanauan (April 13, 15, 19, 20) |

Layout Artist/ Illustrator

- | | | |
|---------------------|---|--------|
| 1. John Arnold Nada | - | Lucban |
| 2. Teresita Dellosa | - | Lucban |

Support Staff

- | | | |
|------------------------|---|----------|
| 1. Fijiel John Mabulay | - | Lucban |
| 2. Divina Paleracio | - | Sampaloc |